

# Sessional Worker



<b>Role:</b>	<b>Sessional Cycling 4 All Officer</b>
<b>Location:</b>	Alyn Waters Country Park, Wrexham.
<b>Hours:</b>	Casual, as and when required.
<b>Hourly Rate:</b>	£12.21 per hour*  * at the end of each month we will pay in lieu of any accrued holiday entitlement.

## Summary of Role

Deliver sessional support at Cycling 4 All, trading as Pedal Power, at Alyn Waters Country Park in line with the needs of service users and assist with the delivery of a variety of outdoor, community cycling projects and activities as and when support or cover is required.

Duties to include:

- Bikes are set up for delivery and put away at the end of the day.
- The correct bikes are identified for each individual and relevant adjustments are made to each bike for safe cycling.
- Booking and registering new client, inclusive of induction and safety talk on arrival and cash handling of ride costs.
- The safe and enjoyable use of the bikes through carrying out regular risk assessments on individuals and ensuring suitability of bikes and on cycle routes used.
- Maintaining client interaction, ensuring the safe and enjoyable use of the bikes and constant recording of those attending.
- Supervising and supporting volunteers to deliver the service.

## Person Specification

	Essential	Desirable
<b>Knowledge &amp; Experience</b>	<ul style="list-style-type: none"><li>• Experience of working on similar projects.</li><li>• Experience of planning, working with and delivering cycling and/or outdoor activities for</li></ul>	<ul style="list-style-type: none"><li>• First Aid Training</li><li>• Risk Assessment Training</li></ul>

	adults and children with learning disabilities, physical disabilities and/ or mental health. <ul style="list-style-type: none"> <li>• Passion for cycling and outdoor experience.</li> <li>• Competent and experienced at riding bikes and in outdoor activities.</li> <li>• Excellent IT Skills.</li> <li>• Understanding of health &amp; safety and its application in work practices.</li> </ul>	<ul style="list-style-type: none"> <li>• Bike maintenance knowledge and experience.</li> </ul>
<b>People</b>	<ul style="list-style-type: none"> <li>• Commitment to equality and diversity.</li> <li>• Experience of managing staff and/or supervising volunteers.</li> </ul>	
<b>Judgement &amp; Initiative</b>	<ul style="list-style-type: none"> <li>• Ability to work on own initiative and as part of a team.</li> <li>• Ability to plan and prioritise workload effectively.</li> <li>• Good organisational skills.</li> <li>• Confident and enthusiastic.</li> </ul>	
<b>Communication</b>	<ul style="list-style-type: none"> <li>• Ability to communicate effectively with the public and volunteers.</li> <li>• Ability to provide confidence, inspiration and encouragement</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to communicate through the medium of Welsh.</li> </ul>
<b>Resources</b>	<ul style="list-style-type: none"> <li>• Ability to handle cash, use booking system to record riders &amp; complete end of day cash recordings sheet</li> </ul>	
<b>Confidentiality</b>	<ul style="list-style-type: none"> <li>• Understanding of the importance of confidentiality.</li> <li>• Ability to maintain confidentiality as required</li> </ul>	
<b>Other</b>	<ul style="list-style-type: none"> <li>• Full Enhanced DBS Required and Group B Safeguarding Training provided</li> </ul>	