

DISTANCE LEARNING QUALIFICATION SPECIFICATION

**FAA LEVEL 2 AWARD IN HEALTH AND SAFETY IN THE WORKPLACE (RQF)
AWARD IN HEALTH AND SAFETY IN THE WORKPLACE AT SCQF LEVEL 5**



The qualification is aimed at learners in a variety of work environments and will develop awareness of health and safety within an organisation.

The qualification provides learners with essential knowledge and understanding of health and safety in the workplace under UK health and safety legislation and is also an ideal platform to higher level training or career development.

DISTANCE LEARNING QUALIFICATION SPECIFICATION

Qualification structure

This qualification is regulated in the UK and awarded by First Aid Awards (FAA).

FAA are an awarding organisation regulated by Ofqual and SQA Accreditation. The qualification sits on the Regulated Qualifications Framework (RQF) and the Scottish Credit and Qualifications Framework (SCQF).

The qualification consists of one mandatory unit:

FAA LEVEL 2 AWARD IN HEALTH AND SAFETY IN THE WORKPLACE (RQF)						
QAN	Unit title	URN	Credit value	Level	GLH	TQT
600/2776/9	Health and Safety in the Workplace	H/601/9699	1	2	3	7

AWARD IN HEALTH AND SAFETY IN THE WORKPLACE AT SCQF LEVEL 5						
QAN	Unit title	URN	Credit value	Level	GLH	TQT
R225 04	Health and Safety in the Workplace	UA62 04	1	5	3	7

QAN – Qualification accreditation number URN – Unit reference number GLH – Guided learning hours TQT – Total Qualification Time

Entry requirements

The qualification is available to learners aged 18 or over.

It may be possible to allocate a reasonable adjustment to a learner who has a disability, medical condition or learning need; learners should contact their training provider to discuss. Any reasonable adjustments granted must be in line with the [FAA Reasonable Adjustments Policy](#).

However, due to this being a distance learning qualification and the level of unsupervised learning required, a learner must have the literacy skills to be able to read and self-learn the reference manual and additional resources.

Qualification duration

The qualification has 3 assigned guided learning hours (GLH) and 7 hours total qualification time (TQT). GLH indicates the number of contact hours that the learner will have with the trainer/assessor. TQT includes GLH but considers unsupervised learning and is an estimate of how long the average learner will take to achieve the qualification.

It is beneficial for the learner to undertake additional independent learning for example, by doing research on the internet.

Certification

The qualification does not have an expiry date but refresher training and keeping up to date with changes to policies, procedures and new legislation through ongoing CPD is vital.

Progression

Learners who achieve this qualification may progress on to a fire safety, manual handling or a higher level health and safety qualification. FAA offer qualifications in first aid and related subjects, food safety, safeguarding and first aid for mental health if a learner wanted to diversify.



DISTANCE LEARNING QUALIFICATION SPECIFICATION

Learning outcomes and assessment criteria

A regulated qualification has set learning outcomes and assessment criteria. The learning outcomes describe the skills and knowledge a learner will gain by successfully completing the qualification. The assessment criteria state the skills, knowledge and competence a learner will be required to demonstrate during the course assessment.

HEALTH AND SAFETY IN THE WORKPLACE	
LEARNING OUTCOMES The learner will:	ASSESSMENT CRITERIA The learner can:
1. Understand the roles and responsibilities for health, safety and welfare in the workplace	1.1 Outline employers' and employees' duties relating to health, safety and welfare at work 1.2 Outline the consequences for non-compliance with health and safety legislation 1.3 Outline the requirements for training and competence in the workplace 1.4 Outline the ways in which health and safety information can be communicated
2. Understand how risk assessments contribute to health and safety	2.1 Define the terms 'hazard' and 'risk' 2.2 Outline the process for carrying out a risk assessment 2.3 Describe how risk assessment can be used to reduce accidents and ill health
3. Understand how to identify and control the risks from common workplace hazards	3.1 Describe the hazards that may be found in a range of workplaces 3.2 Describe how hazards can cause harm or damage to people, work processes, the workplace and the environment 3.3 Describe the principle of the risk control hierarchy 3.4 List examples of risk controls for common workplace hazards
4. Know the procedures for responding to accidents and incidents in the workplace	4.1 State the common causes of workplace accidents and ill health 4.2 Identify the actions that might need to be taken following an incident in the workplace 4.3 List the arrangements that should be in place in a workplace for emergencies and first aid 4.4 Outline why it is important to record all incidents, accidents and ill health

ASSESSMENT INFORMATION

The qualification is assessed by professional discussion with the trainer/assessor and evidenced by a recorded video call. The learner has a maximum of 60 minutes to complete the assessment. This recording will be kept following the [FAA Data Protection Policy](#) and will not be shared with any person except for quality assurance purposes by FAA, the FAA centre providing the training, and the regulatory bodies as required.

There is no grading of the assessment; learners pass or are referred.