

## Manual Handling - Principles and Practice

QCF Level 2 Award (England, Northern Ireland and Wales)

Qualification title: FAA Level 2 Award in Manual Handling – Principles and Practice (QCF) Code: 600/7624/0

Unit 1 title: Manual handling safety at work. Unit Code: D/602/4593

**We are all exposed at times to some form of manual handling such as lifting, carrying, pulling and pushing actions that can be compounded by simultaneous movements such as climbing or pivoting.**

Personal injuries resulting from incorrect manual handling in the workplace accounts for over one million working days lost per year, as well as the pain and suffering experienced by the casualties. Correct manual handling techniques can make a huge difference.

The risks arising from manual handling have been recognised by the Health and Safety Executive for many years, as evidenced in their regulations and advisory activities promoting good practice. The Regulations require employers to provide their employees with health and safety information and training – supplemented, as necessary, with more specific information and training on manual handling injury risks and prevention.

This course provides an ideal approach to safer and more effective manual handling – not only meeting HSE recommendations, but also promoting good and safe practices in any situation.

### Duration

This is a 6-hour classroom based course. Dependant on the learner's experience, there may well be some pre-course or post-course reading.

### Syllabus

- A range of subjects are covered that will equip delegates to:
- Understand the reasons for safe manual handling
- Understand how manual handling risk assessments contribute to improving health and safety
- Understand the principles, types of equipment and testing requirements associated with manual handling safety
- Be able to apply safe manual handling principles

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## Certification

Practical assessment is on-going by the instructor, culminating with a written test. This qualification does not expire, but refresher training and keeping up to date with changes to policies and procedures is vital to keep the qualification current.

## Numbers

A maximum of 16 students are allowed and must be a minimum of 14 years of age and a certificate can be offered to all, subject to assessment.

### MANUAL HANDLING - SAFETY AT WORK

LEARNING OUTCOMES The learner will:	ASSESSMENT CRITERIA The learner can:
<b>1.</b> Understand the reasons for safe manual handling	<b>1.1</b> Outline the potential injuries and ill health associated with incorrect manual handling <b>1.2</b> Outline employer's and employee's duties relating to manual handling at work <b>1.3</b> Outline the consequences for non-compliance with health and safety requirements at work
<b>2.</b> Understand how manual handling risk assessments contribute to improving health and safety	<b>2.1</b> Explain the terms 'hazard' and 'risk' in the context of manual handling work <b>2.2</b> Outline the process for carrying out a manual handling risk assessment <b>2.3</b> Describe the principle of the risk control hierarchy when applied to manual handling
<b>3.</b> Understand the principles, types of equipment and testing requirements associated with manual handling safety	<b>3.1</b> Describe safe movement principles associated with manual handling <b>3.2</b> Outline the types of equipment designed to be used for manual handling tasks <b>3.3</b> Outline the requirements for the testing, servicing and examination of manual handling and lifting equipment
<b>4.</b> Be able to apply safe manual handling principles	<b>4.1</b> Demonstrate efficient and safe manual handling principles when: <ul style="list-style-type: none"><li>• Applying effort to, or moving a load or object manually on their own</li><li>• Using manual handling aids and equipment</li><li>• Undertaking a manual handling task as part of a team</li></ul>